MILBORNE ST ANDREW PARISH COUNCIL

13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE
07419 136 735
clerk@milbornestandrewparishcouncil.gov.uk
www.milbornestandrewparishcouncil.gov.uk

Dear Councillor,

You are summoned to attend a Full Council Meeting of the **Parish Council** to be held on **Wednesday 07th January 2026 at 7.00pm** in **Milborne St Andrew Village Hall**. Absence should be given to the Clerk/Chair prior to the meeting.

Wayne Lewin
Parish Clerk and Responsible Finance Officer

The meeting is open for members of the public and press to attend. Members of the public are invited to ask questions of the Council concerning Agenda items or other matters. During the meeting, with permission of the Chair, any member of the public may comment on an issue being debated by the Council to provide information or clarification. This facility will normally be limited to a maximum of three minutes per person on the subject being debated.

Full Council

1. Apologies for absence
2. Declarations of pecuniary or other interest
3. Minutes of the previous Full Council meeting held on **05th November 2025**

4. Clerk's report
5. Chair's update
6. Public participation (items on the agenda)
7. Parish Councillor and Dorset Councillors reports
8. Planning
   a. P/LBC/2025/06201
   Little England Cottage Little England Milborne St Andrew DT11 0JU
   Replace timber posts to front porch

9. Financial matters
   a. Payments for authorisation
   b. Q3 Budget report
   c. Q3 Bank reconciliation

10. Antisocial behaviour prevention options
11. Update on 20 is plenty public consultation
12. Update on A354 traffic calming proposals
13. Round table meeting with Simon Hoare MP
14. Dorset Council Town and Parish Planning and Building Control Forum
15. Annual Village Meeting Procedure
16. Setting the Precept for 26/27

17. Parish notices
18. Items and date for next meeting — Full Council, 04th February 2026, Milborne St Andrew Village Hall at 7pm

W LEWIN **Parish Clerk** **30th December 2025**

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Minutes of the Full Council held at the Village Hall, Milborne St Andrew on Wednesday 05th November 2025 commencing at 1900 hours.

Present:
Cllr's Richard Macnair, Rob Greening, Amy Stephens, Helen Badger, Jane Macleod, and Susan Poets.

7 members of the public

Full Council

1. Apologies for absence
Cllr Emma Parker (Dorset Council) sent apologies.

2. Declarations of pecuniary or other interest
No declarations were made at this time.

3. Minutes of the previous Full Council meeting held on 01st October 2025
These were approved as a true and accurate record of the meeting.

4. Clerk's report
The Clerk updated on matters from the previous meeting, correspondence and task tracker.
There were no questions.

5. Chair's update
The Chair confirmed all grit bins had been filled.
It was also confirmed that the Dorset Council bus stop team would install a timetable as part of the traffic management project, when painting the hatching lines at the layby on Blandford Hill.

6. Public participation (items on the agenda)
There were no questions at this point.

7. Parish Councillor and Dorset Councillors reports
There was no report from the Ward Councillor.
The Clerk confirmed that no decision had been made on the Dewlish Road planning application.
It was also noted that, the traffic calming consultation was likely to now start in the New Year.

8. Planning
There were no new planning applications.

9. Financial matters

a. Payments for authorisation
There were **8** payments **(PV's 58-65),** totalling **£ 1650.45,** that were approved and authorised for payment.

10. 20 is plenty consultation and response
The Parish Council were in full support of this proposal.
The Clerk would respond to the consultation.

Cllr Poets arrived at the meeting.

11. Tree works on Weeping Willow at Memorial Stone
Members unanimously agreed to the quote of **£ 950 + VAT** with the funding taken from the Green Spaces Reserve.

12. Transfer of funds from General Reserve to Defibrillator Fund
Councillors agreed to transfer £1000.00.

13. Transfer of funds from General Reserve to Community Assets Fund
Councillors agreed to transfer £1000.00.

14. Initial Precept discussion
The first draft saw an increase from £15900 to £16500 – which equated to £1.30 per band D household per year.
The Chair mentioned that Dorset Council may soon be devolving assets (liabilities) and services to Parish Councils, which in turn could raise the Precept in the future.

15. Parish notices
Mrs Jennie Sykes-Martin spoke at length about options for crime prevention, after the recent spate of antisocial behaviour in the village.
The Chair requested that she put together a paper for the next meeting, so that options could be discussed for the future.

16. Items and date for next meeting

Setting the Precept	Full Council
Crime prevention discussion	**07th January 2026**
Annual Village Meeting	Milborne St Andrew Village Hall at 7pm

There being no further business the meeting closed at 2011 hours.

Richard Macnair _____ **Chair to the Milborne St Andrew Parish Council**

Date _____

Management

Dorset Council

Planning Services
County Hall, Colliton Park
Dorchester, Dorset, DT1 1XJ
01305 838336- **Development**

01305 224289- **Minerals & Waste**
www.dorsetcouncil.gov.uk

P - Milborne St Andrew PC

Date: 23 December 2025
Ref: P/LBC/2025/06201
Support Officer: Nicola Holdsworth
Area: Consv. North
01305 838336
planningnorth@dorsetcouncil.gov.uk

Dear Sir/Madam

Application No:	P/LBC/2025/06201
Location:	Little England Cottage Little England Milborne St Andrew DT11 0JU
Proposal:	Replace timber posts to front porch.

The above application for, Listed Building Consent has been received.

The application can be viewed online. You will need to accept the terms and conditions to enter the online planning register.

Any comments you wish to make should also be made through the website using the link or QR Code
https://planning.dorsetcouncil.gov.uk/plandisp.aspx?recno=418191&cuuid=E65BB51E-E63B-4C86-8213-11DD8D2E3F75

This link is unique to each consultee for each individual application.
IMPORTANT - do not share this link, it is unique to you as a consultee in our system.
Using the link ensures your comments are processed efficiently.

If I do not hear from you by the 13 January 2026 council will proceed to make a recommendation.

Our decision will be published on our website.

Yours sincerely

Nicola Holdsworth
Planning Technician - Northern Team

Milborne St Andrew Parish Council Payments 2526

Date	Payee Details	Item	PV	Chq no	Amount	Wages	Expenses	Admin	Insurance	Defibrillator	Grants	Green Spaces	VAT	Reserves	Total
07/05/2025	MSA Village Hall	Grant	1	817	800.00									800.00	800.00
07/05/2025	Mr W Lewin	Staff Wages - Apr 25	2	BACS	432.31	417.31	15.00								432.31
07/05/2025	NEST	Staff Pension - Apr 25	3	VISA	155.86	155.86									155.86
07/05/2025	British Bins	Salt Bins x 5	4	VISA	694.50								115.75	578.75	694.50
07/05/2025	Amazon	VE Day 80 merchandise	5	VISA	73.01								12.17	60.84	73.01
07/05/2025	Royal British Legion	VE Day 80 merchandise	6	VISA	119.95								19.99	99.96	119.95
07/05/2025	Lloyds Bank	Service Charges	7	PAY	5.25			5.25							5.25
07/05/2025	Community Heartbeat	New Defibrillator	8	BACS	1,170.00								195.00	975.00	1170.00
07/05/2025	MSA Village Hall	Hall Hire Q1	9	BACS	10.50			10.50							10.50
07/05/2025	Bradfords	VE Day 80 event	10	VISA	12.85								2.14	10.71	12.85
07/05/2025	Tesco	VE Day 80 refreshments	11	VISA	30.60								3.10	27.50	30.60
07/05/2025	Unity Trust Bank	Service Charges	12	PAY	4.20			4.20							4.20
07/05/2025	MP Gardening	Grass Cutting 1/8	13	BACS	562.50							562.50			562.50
04/06/2025	Mr W Lewin	Staff Wages - May 25	14	BACS	432.11	417.11	15.00								432.11
04/06/2025	NEST	Staff Pension - May 25	15	VISA	155.86	155.86									155.86
04/06/2025	Lloyds Bank	Service Charges	16	PAY	6.75			6.75							6.75
04/06/2025	Amazon	Dorset Flag	17	VISA	14.99								2.50	12.49	14.99
04/06/2025	Amazon	PRIME	18	VISA	0.49			0.49							0.49
04/06/2025	MSA Village Hall	AVM Refreshments	19	BACS	53.50			53.50							53.50
04/06/2025	AJ Gallacher	Insurance Premiums	20	BACS	439.45				439.45						439.45
04/06/2025	DAPTC	Email costs	21	BACS	47.75			47.75							47.75
04/06/2025	Mr W Lewin	Staff Wages - June 25	22	BACS	432.31	417.31	15.00								432.31
04/06/2025	NEST	Staff Pension - June 25	23	VISA	155.86	155.86									155.86
04/06/2025	MSA Village Hall	Hall Hire Q2	24	BACS	21.00			21.00							21.00
04/06/2025	HMRC	PAYE and Employee NI	25	BACS	312.80	312.80									312.80
04/06/2025	HMRC	Employer NI	26	BACS	82.11	82.11									82.11
02/07/2025	Lloyds Bank	Service Charges	27	PAY	5.67			5.67							5.67
02/07/2025	MP Gardening	Grass Cutting 2/8	28	BACS	562.50							562.50			562.50
02/07/2025	MP Gardening	Grass Cutting 3/8	29	BACS	562.50							562.50			562.50
02/07/2025	JP Consultatants	Internal Audit	30	BACS	70.00			70.00							70.00
02/07/2025	MSA Village Hall	Grass Cutting Q1	31	BACS	200.00									200.00	200.00
02/07/2025	Unity Trust Bank	Service Charges	32	PAY	6.00			6.00							6.00
03/09/2025	Mr W Lewin	Staff Wages - July 25	33	BACS	458.21	417.11	15.00	26.10							458.21
03/09/2025	NEST	Staff Pension - July 25	34	VISA	155.86	155.86									155.86
03/09/2025	Lloyds Bank	Service Charges	35	PAY	4.25			4.25							4.25
03/09/2025	ICO	GDPR Fee	36	DD	47.00			47.00							47.00
03/09/2025	Hugo Fox	Email Subscriptions	37	DD	20.99			17.49					3.50		20.99
03/09/2025	Unity Trust Bank	Service Charges	38	PAY	6.00			6.00							6.00
03/09/2025	Unity Trust Bank	Service Charges	39	PAY	6.00			6.00							6.00
03/09/2025	Mr W Lewin	Staff Wages - August 25	40	BACS	525.87	484.77	15.00	26.10							525.87
03/09/2025	NEST	Staff Pension - August 25	41	DD	181.10	181.10									181.10
03/09/2025	MP Gardening	Grass Cutting 4/8	42	BACS	562.50							562.50			562.50
03/09/2025	Lloyds Bank	Service Charges	43	PAY	4.25			4.25							4.25
03/09/2025	ML Performance	New SID battery	44	BACS	50.66								8.44	42.22	50.66
03/09/2025	MSA Village Hall	Play Park Grant	45	BACS	90.00						90.00				90.00
03/09/2025	Hugo Fox	Email Subscriptions	46	DD	20.99			17.49					3.50		20.99
01/10/2025	Thompson-Morgan	Bulbs	47	VISA	44.95								7.49	37.46	44.95
01/10/2025	Mr W Lewin	Staff Wages - Sept 25	48	BACS	445.81	430.81	15.00								445.81
01/10/2025	NEST	Staff Pension - Sept 25	49	DD	160.90	160.90									160.90
01/10/2025	HMRC	PAYE and Employee NI	50	BACS	415.31	415.31									415.31
01/10/2025	Lloyds Bank	Service Charges	51	PAY	4.25			4.25							4.25
01/10/2025	Hugo Fox	Email Subscriptions	52	DD	20.99			17.49					3.50		20.99
01/10/2025	Unity Trust Bank	Service Charges	53	PAY	6.00			6.00							6.00
01/10/2025	MSA Village Hall	Hall Hire Q3	54	BACS	31.50			31.50							31.50
01/10/2025	MP Gardening	Grass Cutting 5 of 8	55	BACS	562.50							562.50			562.50
01/10/2025	MSA Village Hall	Grass Cutting Q2	56	BACS	200.00									200.00	200.00
01/10/2025	Royal British Legion	Poppy Wreath	57	VISA	22.25			18.54					3.71		22.25
05/11/2025	Mr W Lewin	Staff Wages Oct 25	58	BACS	445.81	430.81	15.00								445.81
05/11/2025	NEST	Staff Pension - Oct 25	59	DD	160.90	160.90									160.90
05/11/2025	Unity Trust Bank	Service Charges	60	PAY	6.00			6.00							6.00
05/11/2025	Lloyds Bank	Service Charges	61	PAY	4.25			4.25							4.25
05/11/2025	Hugo Fox	Email Subscriptions	62	DD	20.99			17.49					3.50		20.99
05/11/2025	PCC of MSA	Grass Cutting Q1 and Q2	63	BACS	250.00									250.00	250.00
05/11/2025	MSA Village Hall	Grass Cutting Q3	64	BACS	200.00									200.00	200.00
05/11/2025	MP Gardening	Grass Cutting 6 of 8	65	BACS	562.50							562.50			562.50
07/01/2026	Unity Trust Bank	Service Charge	66	PAY	6.00			6.00							6.00
07/01/2026	Mr W Lewin	Staff Wages Nov 25	67	BACS	445.61	430.61	15.00								445.61
07/01/2026	NEST	Staff Pension - Nov 25	68	DD	160.90	160.90									160.90
07/01/2026	Hugo Fox	Email Subscriptions	69	DD	20.99			17.49					3.50		20.99
07/01/2026	PCC of MSA	Grass Cutting Q3	70	BACS	125.00									125.00	125.00
07/01/2026	Community Heartbeat	Annual Support Costs	71	BACS	324.00					270.00			54.00		324.00
07/01/2026	Mr W Lewin	Staff Wages - Dec 25	72	BACS	445.81	430.81	15.00								445.81
07/01/2026	NEST	Staff Pension - Dec 25	73	DD	160.90	160.90									160.90
07/01/2026	HMRC	PAYE and Employee NI	74	BACS	413.84	413.84									413.84
07/01/2026	Hugo Fox	Email Subscriptions	75	DD	20.99			17.49					3.50		20.99
07/01/2026	Unity Trust Bank	Service Charge	76	PAY	6.00			6.00							6.00
															0.00
Totals					**15,461.81**	**6,548.85**	**135.00**	**538.29**	**439.45**	**270.00**	**90.00**	**3,375.00**	**445.29**	**3,619.93**	**15461.81**
					Amount	**Wages**	**Expenses**	**Admin**	**Insurance**	**Defibrillator**	**Grants**	**Green Spaces**	**VAT**	**Reserves**	**Total**

Milborne St Andrew Parish Council Budget 2526					
	Receipts	**Current**	**Budget**	**Percentage**	**Difference**
		£	**£**		
	Precept	15,900.00	15900.00	100.00	0.00
	Rent	891.37	935.87	95.25	44.50
	VAT	437.77	437.77	100.00	0.00
	Total Receipts	**17,229.14**	**17273.64**	99.74	44.50
	Payments	**£**	**£**		
LGA 1972 s112	Salaries	6,548.85	9000.00	72.77	2451.15
	Expenses	135.00	200.00	67.50	65.00
LGA 1972 s111	Administration	538.29	1000.00	53.83	461.71
	Insurance	439.45	500.00	87.89	60.55
LGA 1972 s137	Defibrillator Fund	270.00	500.00	54.00	230.00
LGA 1972 s137	Grants	90.00	200.00	45.00	110.00
	Green Spaces	3,375.00	4500.00	75.00	1125.00
		11,396.59			
	VAT	445.29	0.00		
	Reserves	3,619.93	0.00		
	Total Payments	**15,461.81**	**15900.00**	**71.68**	**4,503.41**

Milborne St Andrew Parish Council Bank Reconciliation for the year 2025-26 as at 31st December 2025

A		E		CURRENT BALANCE	
OPENING BALANCE		**UNPRESENTED CHEQUES**		OPENING BALANCE	11252.16
Carried forward 01-Apr-25	11252.16	PV	AMOUNT	PLUS INCOME	17229.14
TOTAL	**11252.16**			LESS EXPENDITURE	15461.81
B				**TOTAL**	**13019.49**
BANK DETAILS					
BANK ACCOUNT	**BALANCE**			**CUMULATIVE BALANCE**	
Unity Trust Bank	13019.49			TOTAL BANK BALANCES	13019.49
				LESS U/P CHEQUES	0.00
TOTAL	**13019.49**			**TOTAL**	**13019.49**
C					
INCOME					
INCOME	AMOUNT			INCOME	17229.14
See Receipts Ledger				EXPENDITURE	15461.81
				TOTAL	**1767.33**
TOTAL	**17229.14**				
EXPENDITURE	AMOUNT				
See Payments Ledger				**CHECK BALANCES**	**0.00**
TOTAL	**15461.81**				
		TOTAL	**0.00**		

Milborne St Andrew Parish Council Budget 2526					
	Receipts	**Current**	**Budget**	**Percentage**	**Difference**
		£	**£**		
	Precept	15,900.00	15900.00	100.00	0.00
	Rent	891.37	935.87	95.25	44.50
	VAT	437.77	437.77	100.00	0.00
	Total Receipts	**17,229.14**	**17273.64**	99.74	44.50
	Payments	**£**	**£**		
LGA 1972 s112	Salaries	6,548.85	9000.00	72.77	2451.15
	Expenses	135.00	200.00	67.50	65.00
LGA 1972 s111	Administration	538.29	1000.00	53.83	461.71
	Insurance	439.45	500.00	87.89	60.55
LGA 1972 s137	Defibrillator Fund	270.00	500.00	54.00	230.00
LGA 1972 s137	Grants	90.00	200.00	45.00	110.00
	Green Spaces	3,375.00	4500.00	75.00	1125.00
		11,396.59			
	VAT	445.29	0.00		
	Reserves	3,619.93	0.00		
	Total Payments	**15,461.81**	**15900.00**	**71.68**	**4,503.41**