MILBORNE ST ANDREW PARISH COUNCIL

13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE
07419 136 735
clerk@milbornestandrewparishcouncil.gov.uk
www.milbornestandrewparishcouncil.gov.uk

Dear Councillor,

You are summoned to attend a Full Council Meeting of the **Parish Council** to be held on **Wednesday 04th February 2026 at 7.00pm** in **Milborne St Andrew Village Hall**. Absence should be given to the Clerk/Chair prior to the meeting.

Wayne Lewin
Parish Clerk and Responsible Finance Officer

The meeting is open for members of the public and press to attend. Members of the public are invited to ask questions of the Council concerning Agenda items or other matters. During the meeting, with permission of the Chair, any member of the public may comment on an issue being debated by the Council to provide information or clarification. This facility will normally be limited to a maximum of three minutes per person on the subject being debated.

Full Council

1. Co-option of Parish Councillor
2. Apologies for absence
3. Declarations of pecuniary or other interest
4. Minutes of the previous Full Council meeting held on **07th January 2026**

5. Clerk's report
6. Chair's update
7. Public participation (items on the agenda)
8. Parish Councillor and Dorset Councillors reports
9. Planning

10. Financial matters
    a. Payments for authorisation

11. Antisocial behaviour matters
12. Annual Village Meeting
13. Grants Policy
14. External meetings update

15. Parish notices
16. Items and date for next meeting — Full Council, 04th March 2026, Milborne St Andrew Village Hall at 7pm

W LEWIN **Parish Clerk** **29th January 2026**

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Minutes of the Full Council held at the Village Hall, Milborne St Andrew on Wednesday 07th January 2026 commencing at 1900 hours.

Present:
Cllr's Richard Macnair, Rob Greening, Amy Stephens, Helen Badger, and Jane Macleod.

12 members of the public

Full Council

1. Apologies for absence
Cllr Poets and Cllr Parker (Dorset Council) sent apologises.

2. Declarations of pecuniary or other interest
There were no declarations made.

3. Minutes of the previous Full Council meeting held on 05th November 2025
These were approved as a true and accurate record of the meeting.

4. Clerk's report
The Clerk stated that all matters relating to Clerk's report were on the agenda.

5. Chair's update
The Chair confirmed the reporting of the damaged railings at Little England.

6. Public participation (items on the agenda)
There were no matters at this point.

7. Parish Councillor and Dorset Councillors reports
Cllr Greening confirmed the pollarding of the Weeping Willow at the Memorial Stone would take place on the 15th / 16th January '26.

The Clerk confirmed that the Ward Councillor had spoken to the Planning Officer as to regards the planning application of 60 homes on Dewlish Road. A decision was likely to be made at the end of the month.

8. Planning
a. P/LBC/2025/06201
Little England Cottage Little England Milborne St Andrew DT11 0JU
Replace timber posts to front porch
It was agreed to defer this application to the Dorset Council Listed Buildings Officer.

9. Financial matters

a. Payments for authorisation

There were **11** payments **(PV's 66-76),** totalling **£ 2130.04,** that were approved and authorised for payment.

b. Q3 Budget report

The Clerk confirmed that the budget spend at the end of Q3 was **71.68%**

c. Q3 Bank reconciliation

The Clerk confirmed the bank balance at the end of Q3 was **£ 13019.49**

10. Antisocial behaviour prevention options

Further to the discussion at the last meeting and written presentation by a member of public, members discussed the merits of CCTV (in the form of a wildlife trail cam), and lighting at the memorial stone along with an informal antisocial behaviour What's App group.

The discussions resolved around what tangible benefits could actually be achieved with these measures and how they would be managed.

Unfortunately, the member of the public who raised the question and wrote the paper was not available, so it was agreed to defer resolution and invite the individual back to the next meeting.

11. Update on 20 is plenty public consultation

The Chair was delighted to announce that this project passed the public consultation and had been approved by Dorset Council.
The Parish Council now await the design phase and will distribute to the public once received.

12. Update on A354 traffic calming proposals

The Clerk was equally delighted to state that no objections had been received by Dorset Council from major stakeholders.
Dorset Council would now move to Public Consultation with two drop-in sessions so that the public could ask any questions.
This would likely start towards the end of February '26.

13. Round table meeting with Simon Hoare MP

The Clerk would attend on behalf of the Parish Council.
It was agreed to ask the following questions:

a. Why s106 funding (developer's contributions) are not paid directly to Parish and Town Councils in the form of CIL (Community Infrastructure Levy) unlike the rest of the Dorset Council area.
b. Ask the PCC what commitments have been made to rural crime in the North Dorset area.

14. Dorset Council Town and Parish Planning and Building Control Forum

The Clerk would attend on behalf of the Parish Council.

15. Annual Village Meeting Procedure

Cllr Greening proposed that the council hold a separate meeting for the AVM, thus allowing an invitation to all non-for-profit clubs, societies, and organisations in the village to update on their activities.This may include a guest speaker and a free drink.
Members were in total agreement.

16. Setting the Precept for 26/27

Councillors agreed to a budget of **£ 16400.00,** thus setting the Precept at this amount.
This represents an increase of **£ 0.81** per year based on a band D property.

17. Parish notices

No further matters were raised.

18. Items and date for next meeting

Full Council
04th February 2026
Milborne St Andrew Village Hall at 7pm

There being no further business the meeting closed at 2012 hours.

Richard Macnair _____ Chair to the Milborne St Andrew Parish Council

Date _____

Milborne St Andrew Parish Council Payments 2526

Date	Payee Details	Item	PV	Chq no	Amount	Wages	Expenses	Admin	Insurance	Defibrillator	Grants	Green Spaces	VAT	Reserves	Total
07/05/2025	MSA Village Hall	Grant	1	817	800.00									800.00	800.00
07/05/2025	Mr W Lewin	Staff Wages - Apr 25	2	BACS	432.31	417.31	15.00								432.31
07/05/2025	NEST	Staff Pension - Apr 25	3	VISA	155.86	155.86									155.86
07/05/2025	British Bins	Salt Bins x 5	4	VISA	694.50								115.75	578.75	694.50
07/05/2025	Amazon	VE Day 80 merchandise	5	VISA	73.01								12.17	60.84	73.01
07/05/2025	Royal British Legion	VE Day 80 merchandise	6	VISA	119.95								19.99	99.96	119.95
07/05/2025	Lloyds Bank	Service Charges	7	PAY	5.25			5.25							5.25
07/05/2025	Community Heartbeat	New Defibrillator	8	BACS	1,170.00								195.00	975.00	1170.00
07/05/2025	MSA Village Hall	Hall Hire Q1	9	BACS	10.50			10.50							10.50
07/05/2025	Bradfords	VE Day 80 event	10	VISA	12.85								2.14	10.71	12.85
07/05/2025	Tesco	VE Day 80 refreshments	11	VISA	30.60								3.10	27.50	30.60
07/05/2025	Unity Trust Bank	Service Charges	12	PAY	4.20			4.20							4.20
07/05/2025	MP Gardening	Grass Cutting 1/8	13	BACS	562.50							562.50			562.50
04/06/2025	Mr W Lewin	Staff Wages - May 25	14	BACS	432.11	417.11	15.00								432.11
04/06/2025	NEST	Staff Pension - May 25	15	VISA	155.86	155.86									155.86
04/06/2025	Lloyds Bank	Service Charges	16	PAY	6.75			6.75							6.75
04/06/2025	Amazon	Dorset Flag	17	VISA	14.99								2.50	12.49	14.99
04/06/2025	Amazon	PRIME	18	VISA	0.49			0.49							0.49
04/06/2025	MSA Village Hall	AVM Refreshments	19	BACS	53.50			53.50							53.50
04/06/2025	AJ Gallacher	Insurance Premiums	20	BACS	439.45				439.45						439.45
04/06/2025	DAPTC	Email costs	21	BACS	47.75			47.75							47.75
04/06/2025	Mr W Lewin	Staff Wages - June 25	22	BACS	432.31	417.31	15.00								432.31
04/06/2025	NEST	Staff Pension - June 25	23	VISA	155.86	155.86									155.86
04/06/2025	MSA Village Hall	Hall Hire Q2	24	BACS	21.00			21.00							21.00
04/06/2025	HMRC	PAYE and Employee NI	25	BACS	312.80	312.80									312.80
04/06/2025	HMRC	Employer NI	26	BACS	82.11	82.11									82.11
02/07/2025	Lloyds Bank	Service Charges	27	PAY	5.67			5.67							5.67
02/07/2025	MP Gardening	Grass Cutting 2/8	28	BACS	562.50							562.50			562.50
02/07/2025	MP Gardening	Grass Cutting 3/8	29	BACS	562.50							562.50			562.50
02/07/2025	JP Consultatants	Internal Audit	30	BACS	70.00			70.00							70.00
02/07/2025	MSA Village Hall	Grass Cutting Q1	31	BACS	200.00									200.00	200.00
02/07/2025	Unity Trust Bank	Service Charges	32	PAY	6.00			6.00							6.00
03/09/2025	Mr W Lewin	Staff Wages - July 25	33	BACS	458.21	417.11	15.00	26.10							458.21
03/09/2025	NEST	Staff Pension - July 25	34	VISA	155.86	155.86									155.86
03/09/2025	Lloyds Bank	Service Charges	35	PAY	4.25			4.25							4.25
03/09/2025	ICO	GDPR Fee	36	DD	47.00			47.00							47.00
03/09/2025	Hugo Fox	Email Subscriptions	37	DD	20.99			17.49					3.50		20.99
03/09/2025	Unity Trust Bank	Service Charges	38	PAY	6.00			6.00							6.00
03/09/2025	Unity Trust Bank	Service Charges	39	PAY	6.00			6.00							6.00
03/09/2025	Mr W Lewin	Staff Wages - August 25	40	BACS	525.87	484.77	15.00	26.10							525.87
03/09/2025	NEST	Staff Pension - August 25	41	DD	181.10	181.10									181.10
03/09/2025	MP Gardening	Grass Cutting 4/8	42	BACS	562.50							562.50			562.50
03/09/2025	Lloyds Bank	Service Charges	43	PAY	4.25			4.25							4.25
03/09/2025	ML Performance	New SID battery	44	BACS	50.66								8.44	42.22	50.66
03/09/2025	MSA Village Hall	Play Park Grant	45	BACS	90.00						90.00				90.00
03/09/2025	Hugo Fox	Email Subscriptions	46	DD	20.99			17.49					3.50		20.99
01/10/2025	Thompson-Morgan	Bulbs	47	VISA	44.95								7.49	37.46	44.95
01/10/2025	Mr W Lewin	Staff Wages - Sept 25	48	BACS	445.81	430.81	15.00								445.81
01/10/2025	NEST	Staff Pension - Sept 25	49	DD	160.90	160.90									160.90
01/10/2025	HMRC	PAYE and Employee NI	50	BACS	415.31	415.31									415.31
01/10/2025	Lloyds Bank	Service Charges	51	PAY	4.25			4.25							4.25
01/10/2025	Hugo Fox	Email Subscriptions	52	DD	20.99			17.49					3.50		20.99
01/10/2025	Unity Trust Bank	Service Charges	53	PAY	6.00			6.00							6.00
01/10/2025	MSA Village Hall	Hall Hire Q3	54	BACS	31.50			31.50							31.50
01/10/2025	MP Gardening	Grass Cutting 5 of 8	55	BACS	562.50							562.50			562.50
01/10/2025	MSA Village Hall	Grass Cutting Q2	56	BACS	200.00									200.00	200.00
01/10/2025	Royal British Legion	Poppy Wreath	57	VISA	22.25			18.54					3.71		22.25
05/11/2025	Mr W Lewin	Staff Wages Oct 25	58	BACS	445.81	430.81	15.00								445.81
05/11/2025	NEST	Staff Pension - Oct 25	59	DD	160.90	160.90									160.90
05/11/2025	Unity Trust Bank	Service Charges	60	PAY	6.00			6.00							6.00
05/11/2025	Lloyds Bank	Service Charges	61	PAY	4.25			4.25							4.25
05/11/2025	Hugo Fox	Email Subscriptions	62	DD	20.99			17.49					3.50		20.99
05/11/2025	PCC of MSA	Grass Cutting Q1 and Q2	63	BACS	250.00									250.00	250.00
05/11/2025	MSA Village Hall	Grass Cutting Q3	64	BACS	200.00									200.00	200.00
05/11/2025	MP Gardening	Grass Cutting 6 of 8	65	BACS	562.50							562.50			562.50
07/01/2026	Unity Trust Bank	Service Charge	66	PAY	6.00			6.00							6.00
07/01/2026	Mr W Lewin	Staff Wages Nov 25	67	BACS	445.61	430.61	15.00								445.61
07/01/2026	NEST	Staff Pension - Nov 25	68	DD	160.90	160.90									160.90
07/01/2026	Hugo Fox	Email Subscriptions	69	DD	20.99			17.49					3.50		20.99
07/01/2026	PCC of MSA	Grass Cutting Q3	70	BACS	125.00									125.00	125.00
07/01/2026	Community Heartbeat	Annual Support Costs	71	BACS	324.00					270.00			54.00		324.00
07/01/2026	Mr W Lewin	Staff Wages - Dec 25	72	BACS	445.81	430.81	15.00								445.81
07/01/2026	NEST	Staff Pension - Dec 25	73	DD	160.90	160.90									160.90
07/01/2026	HMRC	PAYE and Employee NI	74	BACS	413.84	413.84									413.84
07/01/2026	Hugo Fox	Email Subscriptions	75	DD	20.99			17.49					3.50		20.99
07/01/2026	Unity Trust Bank	Service Charge	76	PAY	6.00			6.00							6.00
04/02/2026	MSA Village Hall	Grass Cutting Q4	77	BACS	200.00									200.00	200.00
04/02/2026	Mr W Lewin	Staff Wages - Jan 26	78	BACS	445.61	430.61	15.00								445.61
04/02/2026	NEST	Staff Pension - Jan 26	79	DD	160.90	160.90									160.90
04/02/2026	MSA Village Hall	Hall Hire Q4	80	BACS	33.00			33.00							33.00
04/02/2026	Hugo Fox	Email Subscriptions	81	DD	20.99			17.49					3.50		20.99
04/02/2026	Unity Trust Bank	Service Charge	82	PAY	6.00			6.00							6.00
04/02/2026	Hugo Fox	Website Hosting Fees	83	DD	143.86			115.09					28.77		143.86
04/02/2026	Hardy Tree Surgeons	Tree Works	84	BACS	1,140.00								190.00	950.00	1140.00
															0.00
Totals					**17,612.17**	**7,140.36**	**150.00**	**709.87**	**439.45**	**270.00**	**90.00**	**3,375.00**	**667.56**	**4,769.93**	**17612.17**
					Amount	**Wages**	**Expenses**	**Admin**	**Insurance**	**Defibrillator**	**Grants**	**Green Spaces**	**VAT**	**Reserves**	**Total**

Section 137 of the Local Government Act 1972 allows parish councils to incur expenditure for purposes that benefit their communities when no specific statutory power is available.

Overview of Section 137

Purpose: Section 137 enables local authorities, including parish councils, to spend money on activities that they believe will directly benefit their area or its inhabitants. This is particularly useful when there is no other specific legal authority for such expenditure.

Expenditure Limit: For the financial year 2026- 27
the expenditure limit under Section 137 is set at **£11.60 per elector**. This limit is adjusted annually based on the retail price index to reflect inflation.

Granting Powers

Discretionary Grants: Parish councils have the discretion to award grants to local groups or organizations that provide direct benefits to the community. This can include funding for community projects, infrastructure improvements, or welfare initiatives.

Application Process: To apply for a grant under Section 137, applicants typically need to complete an application form and provide necessary documentation, such as financial statements and project details. The council will assess applications based on their merits and may set specific funding limits.

Conclusion

Section 137 provides parish councils with the flexibility to support their communities through discret ionary spending on beneficial projects.