MILBORNE ST ANDREW PARISH COUNCIL

13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE
07419 136 735
clerk@milbornestandrewparishcouncil.gov.uk
www.milbornestandrewparishcouncil.gov.uk

Dear Councillor,

You are summoned to attend a Full Council Meeting of the **Parish Council** to be held on **Wednesday 04th November 2026 at 7.00pm** in **Milborne St Andrew Village Hall**. Absence should be given to the Clerk/Chair prior to the meeting.

Wayne Lewin
Parish Clerk and Responsible Finance Officer

The meeting is open for members of the public and press to attend. Members of the public are invited to ask questions of the Council concerning Agenda items or other matters. During the meeting, with permission of the Chair, any member of the public may comment on an issue being debated by the Council to provide information or clarification. This facility will normally be limited to a maximum of three minutes per person on the subject being debated.

Full Council

1. Appointment of Chair
2. Apologies for absence
3. Declarations of pecuniary or other interest
4. Minutes of the previous Full Council meeting held on **02nd September 2026**
5. Chair's matters
6. Clerk's update
7. Public participation (items on the agenda)
8. Parish Councillor and Dorset Councillors reports

9. Planning

10. Financial matters
    a. Payments for authorisation
    b. Q2 budget review
    c. Q2 reserves report
    d. Bank balances as of 30th September 2026

11. S137 grant towards additional equipment and shelter at the Village Hall
12. Further discussion on new SID post for Milton Road and associated speed wire costs
13. Funding request from Milborne St Andrew Flood Action Group
14. Ratification of Traffic Management Consultation on A354
15. Initial budget review for 2027

16. Community discussion (not for resolution)
17. Items and date for next meeting — Full Council 06th January 2027, Milborne St Andrew Village Hall at 7pm

W LEWIN *W Lewin* **Parish Clerk** **28th October 2026**

MILBORNE ST ANDREW PARISH COUNCIL

13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE
07419 136 735
clerk@milbornestandrewparishcouncil.gov.uk
www.milbornestandrewparishcouncil.gov.uk

Minutes of the Full Council held at the Village Hall, Milborne St Andrew on Wednesday 02nd September 2026 commencing at 1900 hours.

Present:
Cllr's Richard Macnair, Amy Stephens, and Helen Badger

13 members of the public
Cllr Emma Parker (Dorset Council)

Full Council

1. Appointment of Chair
Cllr Badger was appointed Chair for the meeting.

2. Apologies for absence
Cllr Claxton sent apologises.

3. Declarations of pecuniary or other interest
No declarations were made.

4. Minutes of the previous Full Council meeting held on 01st July 2026
These were signed as a true and accurate record of the meeting.

5. Chair's matters
There were no matters from the Chair.

6. Clerk's update
The Clerk produced an extensive report on Planning, Traffic Management, Flood Risk Update and Boundary Commission Report.
This can be found at Annex A.

7. Public participation (items on the agenda)
There were no matters at this point.

8. Parish Councillor and Dorset Councillors reports
Cllr Macnair confirmed he attended the Flood Risk Group meeting as an observer and felt both the Parish Council and the Group were aligned.

Cllr Stephens noted that the light on the defibrillator at the shop was not working, however the defibrillator was.
It was also mentioned that a defibrillator training date was being awaited from the organisation.

Cllr Parker had nothing further to add.

9. Planning
There were no new planning applications to discuss.

10. Financial matters

a. Payments for authorisation

There were **11** payments **(PV's 26-36),** totalling **£ 2084.50,** that were approved and authorised for payment

11. Review of 20mph speed limit along The Causeway and surrounding roads to include discussion on a speed survey to ascertain a comparison

Further to the discussion regards a perceptive increase in speed on The Causeway, the Speed Watch Team has had two sites authorised by the police and will commence operations in due course, with a view to obtain real time data.

12. The additional of a 3rd SID pole by the Jubilee Tree on Milton Road, to remind drivers of the speed limit

Members agreed to a third pole. The Clerk would liaise with the Dorset Council SID team for the location and ask if the pole could be used to site the SID in both directions.

13. Budgeting for the purchase of road closure signs for Milton Road stating the diversion route

The Clerk would continue to enquiry if Dorset Council would supply these. If not, members agreed in principle to purchase two signs.

14. Community discussion (not for resolution)

It was asked what the Parish Council's view on pigeons was, as they were causing a nuisance.
It was recommended that they contact Dorset Council Environmental Health.

It was asked how to deal with a hedge growing into the road.
It was suggested that a picture be taken and reported via the Dorset Council portal

It was asked if there was a height restriction for hedges
It was believed not, but all neighbours had a right to light.

15. Date for next meeting **Full Council 04th November 2026 Milborne St Andrew Village Hall at 7pm**

There being no further business the meeting closed at 2022 hours.

_____

Chair to the Milborne St Andrew Parish Council

02nd September 2026

Milborne St Andrew Parish Council Payments 2627														
Date	**Payee Details**	**Service**	**Cheque**	**PV**	**Amount**	**Salary**	**Expenses**	**Admin**	**Insurance**	**Defibrillator**	**G Spaces**	**Reserves**	**VAT**	**Total**
06/05/2026	MSA Village Hall	DC Hire and Refreshments	BACS	1	46.00							46.00		46.00
06/05/2026	Hugo Fox	Email Subsciptions (April)	DD	2	20.99			17.49					3.50	20.99
06/05/2026	Unity Trust Bank	Service Charge (April)	PAY	3	7.00			7.00						7.00
06/05/2026	Mr W Lewin	Wages (April)	BACS	4	445.81	430.81	15.00							445.81
06/05/2026	NEST	Pension (April)	DD	5	160.90	160.90								160.90
06/05/2026	MSA Village Hall	Hall Hire	BACS	6	27.00			11.00				16.00		27.00
06/05/2026	MP Gardening	Grass Cutting 8/8	BACS	7	562.50							562.50		562.50
06/05/2026	MSA Village Hall	AVM Refreshments	BACS	8	203.50							203.50		203.50
06/05/2026	MP Gardening	Grass Cutting 1/8	BACS	9	562.50						562.50			562.50
01/07/2026	Hugo Fox	Email Subsciptions (May)	DD	10	20.99			17.49					3.50	20.99
01/07/2026	Unity Trust Bank	Service Charge (May)	PAY	11	7.00			7.00						7.00
01/07/2026	Mr W Lewin	Wages (May)	BACS	12	445.81	430.81	15.00							445.81
01/07/2026	NEST	Pension (May)	DD	13	160.90	160.90								160.90
01/07/2026	Amazon	Suggestion Box	BACS	14	28.98							24.15	4.83	28.98
01/07/2026	AJG Community Services	Insurance Premiums	BACS	15	441.07				441.07					441.07
01/07/2026	JP Consultants	Internal Audit Fee	BACS	16	70.00			70.00						70.00
01/07/2026	Hugo Fox	Email Subsciptions (June)	DD	17	20.99			17.49					3.50	20.99
01/07/2026	Unity Trust Bank	Service Charge	PAY	18	7.00			7.00						7.00
01/07/2026	Mr W Lewin	Wages (June)	BACS	19	471.71	430.61	15.00	26.10						471.71
01/07/2026	NEST	Pension (June)	DD	20	160.90	160.90								160.90
01/07/2026	HMRC	PAYE and NI Q1	BACS	21	413.84	413.84								413.84
01/07/2026	MP Gardening	Grass Cutting 2/8	BACS	22	562.50						562.50			562.50
01/07/2026	MSA Village Hall	Hall Hire	BACS	23	11.00			11.00						11.00
01/07/2026	St Marys PCC	Grass Cutting Q1	BACS	24	125.00							125.00		125.00
01/07/2026	MP Gardening	Grass Cutting 3/8	BACS	25	562.50						562.50			562.50
02/09/2026	MSA Village Hall	Grass Cutting Q1	BACS	26	200.00							200.00		200.00
02/09/2026	Hugo Fox	Email Subsciptions (July)	DD	27	20.99			17.49					3.50	20.99
02/09/2026	Unity Trust Bank	Service Charge	PAY	28	7.00			7.00						7.00
02/09/2026	Mr W Lewin	Wages (July)	BACS	29	451.61	430.81	15.00	5.80						451.61
02/09/2026	NEST	Pension (July)	DD	30	160.90	160.90								160.90
02/09/2026	Hugo Fox	Email Subsciptions (August)	DD	31	20.99			17.49					3.50	20.99
02/09/2026	Unity Trust Bank	Service Charge (August)	PAY	32	7.00			7.00						7.00
02/09/2026	Mr W Lewin	Wages (August)	BACS	33	445.61	430.61	15.00							445.61
02/09/2026	NEST	Pension (August)	DD	34	160.90	160.90								160.90
02/09/2026	MP Gardening	Grass Cutting 4/8	BACS	35	562.50						562.50			562.50
02/09/2026	ICO	Data Protection Fee	DD	36	47.00			47.00						47.00
04/11/2026	Hugo Fox	Email Subs (September)	DD	37	20.99			17.49					3.50	20.99
04/11/2026	Unity Trust Bank	Service Charge (September)	PAY	38	7.00			7.00						7.00
04/11/2026	Mr W Lewin	Wages (September)	BACS	39	531.18	516.18	15.00							531.18
04/11/2026	NEST	Pension (September)	DD	40	192.82	192.82								192.82
04/11/2026	MSA Village Hall	Hall Hire	BACS	41	22.00			22.00						22.00
04/11/2026	MSA Village Hall	Grass Cutting Q2	BACS	42	200.00							200.00		200.00
04/11/2026	St Marys PCC	Grass Cutting Q2	BACS	43	125.00							125.00		125.00
04/11/2026	Unity Trust Bank	Service Charge (October)	PAY	44	7.00			7.00						7.00
04/11/2026	Hugo Fox	Email Subs (October)	DD	45	20.99			17.49					3.50	20.99
04/11/2026	Mr W Lewin	Wages (October)	BACS	46	460.00	445.00	15.00							460.00
04/11/2026	NEST	Pension (October)	DD	47	166.22	166.22								166.22
04/11/2026	Wickes	Sand Bag Store	BACS	48	117.00							97.50	19.50	117.00
04/11/2026	Minuteman Press	Sign for Sand Bag Store	BACS	49	20.40							17.00	3.40	20.40
04/11/2026	Royal British Legion	Poppy Wreath	BACS	50	27.45							22.88	4.57	27.45
04/11/2026	HMRC	PAYE and NI Q2	BACS	51	453.65	453.65								453.65
04/11/2026	MP Gardening	Grass Cutting 5/8	BACS	52	562.50						562.50			562.50
														0.00
	Totals				**10565.09**	**5145.86**	**105.00**	**364.33**	**441.07**	**0.00**	**2812.50**	**1639.53**	**56.80**	**10565.09**

MILBORNE ST ANDREW PARISH COUNCIL

RECONCILIATION FOR THE YEAR 2026-2027 AS AT 30th September 2026

A		E		CURRENT BALANCE	
OPENING BALANCE		**UNPRESENTED CHEQUES**		OPENING BALANCE	8569.89
Carried forward	8569.89	PV	AMOUNT	PLUS INCOME	9528.43
01-Apr-26		37	20.99	SUB TOTAL	18098.32
TOTAL	**8569.89**	38	7.00		
				LESS EXPENDITURE	8729.88
B				**TOTAL**	**9368.44**
BANK DETAILS					
BANK ACCOUNT	**BALANCE**				
Unity Trust Bank	9396.43			**CUMULATIVE BALANCE**	
				TOTAL BANK BALANCES	9396.43
				LESS U/P CHEQUES	27.99
TOTAL	**9396.43**			**TOTAL**	**9368.44**
C					
INCOME TO DATE	AMOUNT			INCOME	9528.43
See Receipts Ledger				EXPENDITURE	8729.88
				TOTAL	**798.55**
TOTAL	**9528.43**				
EXPENDITURE TO DATE	AMOUNT			**CHECK BALANCE**	**0.00**
See Payments Ledger					
TOTAL	**8729.88**				
		TOTAL	**27.99**		

Receipts	Receipts to Date	Annual Budget	Percentage Income	Difference
Precept	8,200.00	16400.00	50.00	-8200.00
Rent	653.87	935.87	69.87	-282.00
VAT	674.56	674.56	100.00	0.00
Total Receipts	**9,528.43**	**18010.43**	52.91	-8482.00
Payments	**Expenditure to Date**	**Annual Budget**	**Percentage Spend**	**Difference**
Salaries	4,080.99	9200.00	44.36	5119.01
Expenses	90.00	200.00	45.00	110.00
Administration	339.84	1000.00	33.98	660.16
Insurance	441.07	500.00	88.21	58.93
Defibrillator	0.00	500.00	0.00	500.00
Green Spaces	2,250.00	5000.00	45.00	2750.00
Precept	**7,201.90**	**16400.00**	**43.91**	**9198.10**
Reserves	1,502.15			
VAT	25.83			
Total Payments	**8,729.88**			

Reserves as at 30th September 2026

Current Account		9368.44
Defibrillator Fund		1230.00
Community Assets Fund		979.48
Community Fund		442.47
Green Spaces Fund		1958.08
Annual Operating Costs		**0.00**
General Reserve		**4758.41**
VAT CLAIM BACK 2026/07		25.83
General Reserve Guideline	50% of Precept	8200.00
Full Reserves Guideline	200% of Precept	32800.00

Receipts	Receipts to Date	Annual Budget	Percentage Income	Difference
Precept	8,200.00	16400.00	50.00	-8200.00
Rent	653.87	935.87	69.87	-282.00
VAT	674.56	674.56	100.00	0.00
Total Receipts	**9,528.43**	**18010.43**	52.91	-8482.00
Payments	**Expenditure to Date**	**Annual Budget**	**Percentage Spend**	**Difference**
Salaries	4,080.99	9200.00	44.36	5119.01
Expenses	90.00	200.00	45.00	110.00
Administration	339.84	1000.00	33.98	660.16
Insurance	441.07	500.00	88.21	58.93
Defibrillator	0.00	500.00	0.00	500.00
Green Spaces	2,250.00	5000.00	45.00	2750.00
Precept	**7,201.90**	**16400.00**	**43.91**	**9198.10**
Reserves	1,502.15			
VAT	25.83			
Total Payments	**8,729.88**			